



SPECTRUM CUSTOMS BORDER SERVICES

INSTRUCTIONS FOR CARRIERS FOR PARS

For Canada Bound Shipments or PAPS for US bound Shipments

The Process:

- 1) Apply a 'PAPS/SCAC' or 'PARS' bar code to the invoice and bill of lading.
- 2) On the B/L or Invoice, legibly type/print
 - U.S. or Canadian Port of Entry
 - Date and estimated time of arrival
 - Driver or Dispatch phone number
- 3) Fax/Email copies as per below at least 2 hrs. before or earlier if possible.

WHERE TO FAX SHIPMENTS FOR CANADA

FAX: 519.250.8315 EMAIL: pars@lmclark.com PHONE: 519.250.8000

For PARS Confirmation

Go to www.spectrumcbs.com or www.lmclark.com, click on 'PARS', key in your complete PARS number and the system will provide PARS acceptance information

HOURS OF OPERATION AND CONTACT INFORMATION

Monday-Friday from: 9:00am to 12:00am. 519.250.8000 Leave a message if busy. They'll call you back

HOLIDAYS AND ALL OTHER TIMES

FAX/EMAIL as stated above & TELEPHONE to pre-alert us at our 24 hour pager number 416.379.1457

IMPORTANT NOTES

If you are arriving after the hours noted above you MUST call the 24 pager at 416.379.1457 to alert us of an impending shipment

WHERE TO FAX FOR SHIPMENTS TO THE USA

952.229.2750 or email NGJKOFAX@LIVINGSTONINTL.COM for PAPS Confirmation

Go to www.spectrumcbs.com, click on CARRIER INFO, then 'PAPS/SCAC'

key in the complete PAPS number and the system will provide PAPS acceptance information

Hours of Operation and Contact Information (24 hours/7 days a week)

USCST97@LIVINGSTONINTL.COM

Emergency only: steve@spectrumcbs.com Toll free: 1.888.645.2497

1804 Alstep Dr. Suite 203 Mississauga, Ontario, Canada L5S 1W1

Office Phone: 289.548.5084 * Fax: 905.673.7345 * Emergency ONLY after hours cell 647.237.SCBS (7227)